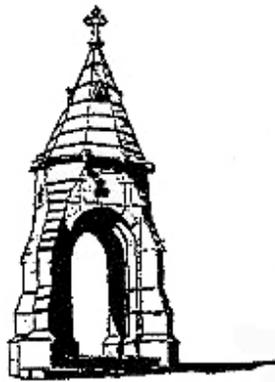


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CHARGING POLICY

Review Procedures

This statement will be reviewed on an annual basis by the Governing Body's Finance Committee and will be adjusted in line with any subsequent guidelines from the DfE or LA.

Aims

This statement sets out the school's attitude to charging, describes each type of activity which will be charged for, and explains when charges will be made.

Principles

Education provided within the school hours will be free. This includes materials, equipment and transport provided in school hours by the LA or the school to carry pupils between school and its activity. 'School hours' are those when the school is actually in session and do not include the break in the middle of the day. The exception to this is Residential School Journeys, where parents are expected to contribute. On the letters to parents for these trips, the headteacher will advise any parents who may be suffering from financial difficulty to consult with the school and assistance may be given to support the funding of the trip on a case by case basis.

All parents will be informed about school hours in the school prospectus.

All parents will receive a summary of school charges in the school prospectus.

The school may invite parents and others from time to time to make voluntary contributions towards any part of the school's work and to permit the provision of activities, which might not otherwise be possible.

Charges may be made for teaching music either to an individual pupil or to pupils in groups up to four. Voluntary contributions will be invited for group music tuition from outside companies who may be engaged from time to time.



General fundraising and sponsorship will also be used to permit additional activities. Parents will be informed of the decision to ask for contributions at the planning stage of activities.

No pupil will be left out of any activity provided in school time because his or her parents cannot or will not make a contribution of any kind if asked to contribute.

Parents will only be charged for activities that happen outside school hours when these activities are not a necessary part of the National Curriculum or religious education and when parents agree to pay.

Principles (Contd.)

A charge may include an allowance for the cost of teachers from the school who supervise the activity but only if those teachers have been given a separate contract/formal letter to provide the optional extra.

SCHOOL CHARGES FOR PUPILS AND ARRANGEMENTS FOR PAYMENT

The following voluntary payments will be requested of parents of all pupils to cover the costs.

<u>Materials</u>	<u>Cost</u>	<u>When</u>	<u>Notice Given</u>
Baking	approx £1	Ongoing	When applicable

Admission Charges

For:

Football	£2.00	per session	At admission
Tennis	£5.00	per course	At Admission
Table Tennis	£3.00	per session	At Admission
Street Dance/ Disco	£2.00	per session	At Admission
Basket Ball	£3.00	per session	At admission
Visiting theatre/ music groups	£1.00 - £2.00	1 or 2 per annum	2 weeks minimum
Fencing	£5.00 (Max)	per session, dependent upon numbers.	



